



Cardamom Planters' Association College

(Re-accredited with 'B' Grade by NAAC)

Pankajam Nagar, Bodinayakanur - 625 582.



**IQAC - MINUTES OF MEETING
[ACADEMIC YEAR 2021-22]**



Cardamom Planters' Association College

(Re-accredited with 'B' Grade by NAAC)

Pankajam Nagar, Bodinayakanur - 625 582.




CIRCULAR

1.8.2021

The meeting of the Internal Quality Assurance Cell will be held on 16.8.2021 at 10 a.m. in Conference Hall. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

Agenda

1. Welcome by the Chair Person.
2. Introduction of the members of IQAC by the Chair Person
3. To submit and approve the proceedings of the previous IQAC meeting
4. Submission of the report by the Chair Person (all activities - academic, co-curricular, extracurricular activities, staff achievement, students achievement, internship by the students, Institute industry activities etc) in the academic year 2020-21
5. To read and ratify the letter received from UGC, Madurai Kamaraj University, & Directorate of Collegiate Education, Chennai.
6. To approve the staff left the institution in the academic year 2020-21.
7. To approve the appointment of Teaching and Non teaching staff members in the month of June 2021.
8. To submit and ratify the audited statement for the financial year 2020-21.
9. To submit and ratify the proceedings of the Feedback Review committee meeting held in the academic year 2020-21 [Even semester]
10. To submit the result of the Madurai Kamaraj University Examination held at May -June 2021.
11. To submit and review the procedure adopted for the E - Governance and its report.
12. To submit and discuss the placement for the last academic year 2020-21 and its improvement.
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2020-21) and its improvement.
14. To submit and analysis the CO, PO, and PEOs attainment and further action to be initiated.
15. To submit and analysis the MoUs signed and analysis of the activities taking place as per the new and existing MOUs
16. Any other points with the permission of the Chair Person


Principal and Chair Person,
[IQAC]


PRINCIPAL

Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625582



Cardamom Planters' Association College

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Pankajam Nagar, Bodinayakanur - 625 582.

PROCEEDINGS OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON
16.8.2021 AT 10 AM



CHAired BY:

Members Present:

Sl. No	Name	Signature
1.	R. Purnasoothaman	
2.	S. Gnanavel	
3.	S. BALAMURUGAN	
4.	Dr. G. RAJMOHAN	
5.	Dr. A. MAHESWARAN	
6.	K. KRISHNAN	
7.	S. SENTHIL KUMAR	
8.	Dr. K. SIVA	
9.	Dr. C. GOPI	
10.	Dr. G. Mangai	
11.	A. Gnanasekaran	

Minutes of Meeting:

1. **Welcome by the Chair Person** - Chair Person of IQAC welcomed all the members and requested the members to give their valuable suggestions in order to bring the college as Centre of Excellence


PRINCIPAL

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2. **Introduction of the members of IQAC by the Chair Person** - Chair Person of IQAC introduced all the members
3. **To submit and approve the proceedings of the previous IQAC meeting.** Also study the action taken and follow up action on the proceedings of the previous IQAC meeting

The following is the Action Taken Report on the decisions of the previous IQAC meeting .

Plan of Action	Action taken
It was decided to conduct Communication skill, Life skill programs for the students in order to excel in their profession	As per the decision of IQAC Communication skill programs and Life skill programs are conducted for students.
It was decided to adopt Innovative teaching methods to be adopted in order to improve the learning process.	Five different Innovative teaching methods are well practised to the staff and all the staff are using atleast one innovative teaching methods in the courses that they are handling
The members requested the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester	Principal and HOD are taking serious steps in order to improve the University result by regularly monitoring the Internal examination results and follow up action.
It was suggested to submit the list of students received government and non government scholarship.	The Chair person submitted the list of students availed scholarship, both institutional and government.

After elaborate discussion, the previous IQAC minutes is approved

Minutes of Meeting:

Points Discussed	Resolution
4. Submission of the report by the Chair Person (all activities - academic, co-curricular, extracurricular activities, staff achievement, students achievement, internship by the students, Institute industry activities etc) in the academic year 2020-21	Annual report of the academic year 2016-17 submitted by the Principal. Members requested the Principal to conduct Communication skill , Life skill programs for the students in order to excel in their profession


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5. To read and ratify the letter received from UGC, Madurai Kamaraj University, & Directorate of Collegiate Education, Chennai.	A brief description of the various communications received from UGC, Madurai Kamaraj University, Directorate of Collegiate Education and Government of Tamilnadu were given by Chair Person along with the action taken reports for all communications. Read and ratified.
6. To approve the staff left the institution in the academic year 2020-21	Read and ratified.
7. To approve the appointment of Teaching and Non teaching staff members in the month of June 2021	Read and approved. The members requested to maintain the staff student ratio as per the norms of UGC and Madurai Kamaraj University.
8. To submit and ratify the audited statement for the financial year 2020-21	Read and ratified.
9. To submit and ratify the proceedings of the Feedback Review committee meeting held in the academic year 2020-21 [Even semester]	Read and ratified. The members requested to the Principal to collect feed back from parents also in order to find whether the facility available in the college fulfill their requirements.
10. To submit the result of the Madurai Kamaraj University Examination held at May -June 2021.	Read and ratified. The members requested to the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester
11. To submit and review the procedure adopted for the E - Governance and its report.	E Governance Annual Report of the college approved by the IQAC.
12. To submit and discuss the placement for the last academic year 2020-21 and its improvement.	Read and the members appreciated the steps taken by the college and encouraged the team to conduct more career guidance programmes.
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2020-21) and its improvement.	Read and ratified. As management is sponsoring, the staff should take efforts to upgrade themselves by participating in various Faculty Development Programmes.
14. To submit and analysis the CO, PO, and PEOs attainment	Read and noted. The members suggested to conduct awareness programme on COs, POs, PEOs and their importance towards Outcome Based Education.


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15. To submit and analysis the MoUs signed and analysis of the activities taking place as per the new and existing MOUs	Read and noted. It was suggested to continuously monitor the follow up actions taken towards Industry -Institute Interaction.
16. Any other points with the permission of the Chair Person	Nil

IQAC Coordinator

Principal cum Chair Person

PRINCIPAL

Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625582



INTERNAL QUALITY ASSURANCE CELL CARDAMOM PLANTERS' ASSOCIATION COLLEGE

Pankajam Nagar, Bodinayakanur- 625 513.
(Re-accredited by NAAC at 'B' Grade with CGPA of 2.85)



IQAC /2021-2022/M/01

Date: 24.08.2021

Meeting Notice

Sir,

The advisory committee meeting of the IQAC will be held on 27.08.2021, Friday at 11.00 a.m. in the Subburaj Memorial A/c hall to discuss the following agenda.

Agenda

1. Plan of action for the academic year 2021-2022
2. Feedback
3. AQAR
4. Student Induction Programme 2021
5. Covid-19 vaccine camp
6. Self-appraisal report 2020-2021
7. Other matters

Coordinator, IQAC

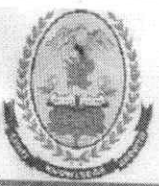
Principal

Name	Signature
Sri. S.V. Subramanian	
Sri. P.V. Karuppiah	
Sri. S. Ramanathan	
Sri. S. Gnanavel	
Sri. S. Murugan	
Dr. K. Madasamy	
Prof. R. Kumararajan	
Dr. K. Malaichamy	
Dr. A. Maheswaran	
Dr. C. Muniyandi	
Dr. A. Gnanasekaran	
Prof. G. Rajmohan	

Name	Signature
Dr. C. Gopi	
Dr. K. Krishnan	
Dr. S. Balamurugan	
Dr. K. Siva	
Dr. G. Mangai	
Dr. S. Senthilkumar	
Ms. N. Nalini	
Mr. S. Sureshkumar	
Mr. M. Sundararaj	
Mr. B. Ajay, III. B.Sc. Computer Science	
CA. R. Jegadeesh	

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL
CARDAMOM PLANTERS' ASSOCIATION COLLEGE

Pankajam Nagar, Bodinayakanur- 625 513.
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Meeting 1

Date : 27.08.2021

Time : 11.00 a.m.

Agenda:

1. Plan of action for the academic year 2021-2022
2. Feedback
3. AQAR
4. Student Induction Programme 2021
5. Covid-19 vaccine camp
6. Self-appraisal report 2020-2021
7. Other matters

Minutes:

College principal (i/c), Dr. S.Sivakumar has chaired the meeting and invited all the members and spelt out the agenda for the day's meeting. He asked the co-ordinator, IQAC, to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.

1. The coordinator presented the action taken report for the academic year 2020-2021.
2. Stakeholder feedback report for the academic year 2020-2021 was presented by the coordinator.
3. The coordinator urged members to submit teaching staff self-appraisal reports for the year 2020-2021 to the IQAC.
4. Principal emphasized the importance of conducting a Covid-19 vaccine camp and awareness program. It was resolved to proceed with the camp and program.
5. The proposal to organize an online student induction program for first-year students was discussed and approved. G. Rajmohan and Dr. C. Gopi were appointed coordinators for the student induction program.
6. The coordinator reported the submission of the Annual Quality Assurance Report (AQAR) for 2019-2020.
7. The importance of conducting career guidance and competitive exam programs was discussed, and it was resolved to conduct various programs through CGPC.
8. Dr. K. Siva proposed the construction of an open-air stage in the sports ground, and it was resolved to initiate the construction before the annual sports day.

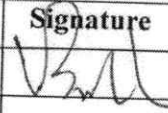
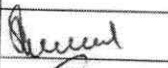
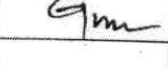
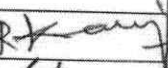
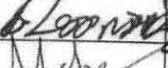


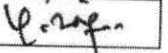

Coordinator, IQAC


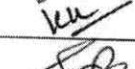
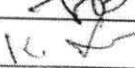
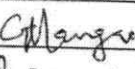

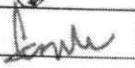
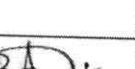
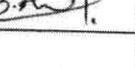

Principal

PRINCIPAL

Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625582

Members present:

Name	Signature
Sri. S.V. Subramanian	
Sri. P.V. Karuppiah	
Sri. S. Ramanathan	
Sri. S. Gnanavel	
Sri. S. Murugan	
Dr. K. Madasamy	
Prof. R. Kumararajan	
Dr. K. Malaichamy	
Dr. A. Maheswaran	
Dr. C. Muniyandi	
Dr. A. Gnanasekaran	
Prof. G. Rajmohan	

Name	Signature
Dr. C. Gopi	
Dr. K. Krishnan	
Dr. S. Balamurugan	
Dr. K. Siva	
Dr. G. Mangai	
Dr. S. Senthilkumar	
Ms. N. Nalini	
Mr. S. Sureshkumar	
Mr. M. Sundararaj	
Mr. B. Ajay, III. B.Sc. Computer Science	
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CIRCULAR

2.2.2022

The meeting of the Internal Quality Assurance Cell will be held on 16.2.2022 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

AGENDA

1. Welcome by the Chair Person.
2. To submit and approve the proceedings of the previous IQAC meeting. Also study the action taken and follow up action on the proceedings of the previous IQAC meeting
3. Submission of the report by the Chair Person (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the previous IQAC meeting
4. To read and ratify the letter received from UGC, Madurai Kamaraj University, Department of Higher Education, Government of Tamilnadu, Directorate of Collegiate Education, Chennai.
5. To approve the staff left the institution after the previous IQAC meeting
6. To approve the staff joined the institution after the previous IQAC meeting
7. To submit the audit statement for the financial year 2020-21.
8. To submit and approve the budget for the financial year 2022-23
9. To submit and ratify the proceedings of the Feedback Review committee meeting held in the academic year 2021-22
10. To submit the result of the Madurai Kamaraj University Examination held at November 2021.
11. To submit the admission process to be followed for the academic year 2022-23
12. To submit the action taken report of the various committees which were held after previous IQAC meeting
13. To submit and ratify the progress and implementation of strategic plan of the college
14. Any other points with the permission of the Chair Person


Principal and Chair Person,

IQAC


PRINCIPAL

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PROCEEDINGS OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 16.02.2022 AT 10 AM

CHAired BY:

Principal and Chair Person of IQAC

Members Present:

Sl. No	Name	Signature
1.	R. Purushothaman	
2.	S. Guanavel	
3.	A. Gramasekaran	
4.	S. BALAMURUGAN	
5	K. KRISHNAN	
6	S. SENTHIL KUMAR	
7	Dr. C. Gopi	
8	Dr. G. Mangai	
9	Dr. K. SIVA	
10	Dr. G. RAJMOHAN	
11	Dr. L. Alameh	

Minutes of Meeting:

1. Welcome by the Chair Person - The Chair Person of IQAC welcomed all the members

PRINCIPAL

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2. To submit and approve the proceedings of the previous IQAC meeting. Also study the action taken and follow up action on the proceedings of the previous IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting held on **16.8.2021** and the actions taken

Plan of Action	Action taken
It was decided to conduct more career guidance programmes.	As per the decision of IQAC Communication skill programs and Life skill programs are conducted for students.
It was decided to adopt Innovative teaching methods to be adopted in order to improve the learning process.	Five different Innovative teaching methods are well practised to the staff and all the staff are using atleast one innovative teaching methods in the courses that they are handling
The members requested to maintain the staff student ratio as per the norms of UGC and Madurai Kamaraj University.	College always maintain the staff student ratio as per the norms of UGC and Madurai Kamaraj University
It was decided to collect more feed back from parents also in order to find whether the facility available in the college fulfill their requirements.	Whenever the parents visit the college, feedback were collected from parents and necessary action on the feed back were carried out and submitted to the Feedback review committee for its further action
The members requested the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester	Principal and HOD are taking serious steps in order to improve the University result by regularly monitoring the Internal examination results and follow up action.
The members suggested the Chair Person to upgrade the faculty by participating in various Faculty Development Programmes.	The Chair Person submitted the list of faculties benefitted through the financial support for attending workshops, FDPs and assured to continuously follow up.
The members suggested to conduct awareness programme on COs, POs, PEOs and their importance towards Outcome Based Education	An orientation programme was conducted for all students by corresponding mentors for awareness of COs, POs, PEOs and their importance towards Outcome Based Education
It was suggested to continuously monitor the follow up actions taken towards Industry - Institute Interaction.	The Chair Person submitted the list of active MoUs and its activities. Also he submitted the list of various inplant training, industrial projects done and industrial guest lectures.

After elaborate discussion, the previous IQAC minutes is approved


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Points Discussed	Resolution
3. Submission of the report by the Chair Person (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, internship by the students, Industry- industry activities etc) after the previous IQAC meeting	Read by the Principal and approved
4. To read and ratify the letter received from UGC, Madurai Kamaraj University, Department of Higher Education, Government of Tamilnadu, Directorate of Collegiate Education, Chennai	A brief description of the various communications received from UGC, Madurai Kamaraj University, Directorate of Collegiate Education and Government of Tamilnadu were given by Principal along with the action taken reports for all communications. Read and approved.
5. To approve the staff left the institution after the previous IQAC meeting	Read and ratified
6. To approve the staff joined the institution after the previous IQAC meeting	Read and ratified
7. To submit the audit statement for the financial year 2020-21.	Budget, Income & expenditure statement of 2020-21 presented to Governing Body members. It is resolved to accord approval the budget and Income expenditure for the academic year 2020-21.
8. To submit and approve the budget for the financial year 2022-23	After an elaborate discussion, it was read and ratified.
9. To submit and ratify the proceedings of the Feedback Review committee meeting held in the academic year 2021-22	Read and approved. It was decided to conduct motivational program for students and all faculty members
10. To submit the result of the Madurai Kamaraj University Examination held at November 2021.	Read and ratified. Efforts should be done to improve the academic results as well as employability skills of students.
11. To submit the admission process to be followed for the academic year 2022-23	Principal informed that the trust decided to provide scholarship for the students hail from poor and downtrodden family which should be informed to all students through mentors.


PRINCIPAL

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12. To submit the action taken report of the various committees which were held after previous IQAC meeting	A brief description of the Minutes of meeting received from various academic bodies were given by Principal along with the action taken reports for all communications. After the elaborate discussion it was approved by the members
13. To submit and ratify the progress and implementation of strategic plan of the college	An elaborate discussion was made on the progress of various strategic plans, their implementation and suggestions were given to achieve the goals
14. Any other points with the permission of the Chair Person	It was decided to conduct Carrier Guidelines program for GATE coaching, ToEFL and awareness program for career guidance to our students

IQAC Coordinator

Principal cum Chair Person

PRINCIPAL

Cardamom Planters' Association College
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INTERNAL QUALITY ASSURANCE CELL
CARDAMOM PLANTERS' ASSOCIATION COLLEGE

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IQAC /2021-2022/M/02

Date: 07.03.2022

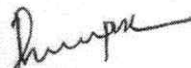
Meeting Notice

Sir,


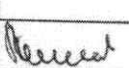
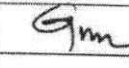
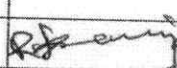
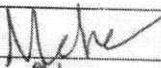


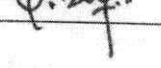
The advisory committee meeting of the IQAC will be held on 08.03.2022, Tuesday, at 11.00 a.m. in the Subburaj Memorial A/c hall to discuss the following agenda.




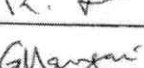
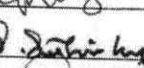

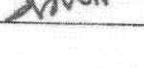


Agenda

1. AISHE
2. NIRF
3. FDP
4. Cash award
5. Mega placement drive
6. Feedback
7. Other matters


Coordinator, IQAC


Principal

Name	Signature
Sri. S.V. Subramanian	
Sri. P.V. Karuppiah	
Sri. S. Ramanathan	
Sri. S. Gnanavel	
Sri. S. Murugan	
Dr. K. Madasamy	
Prof. R. Kumararajan	
Dr. K. Malaichamy	
Dr. A. Maheswaran	
Dr. C. Muniyandi	
Dr. A. Gnanasekaran	
Prof. G. Rajmohan	

Name	Signature
Dr. C. Gopi	
Dr. K. Krishnan	
Dr. S. Balamurugan	
Dr. K. Siva	
Dr. G.Mangai	
Dr. S. Senthilkumar	
Ms. N. Nalini	
Mr. S. Sureshkumar	
Mr. M.Sundararaj	
Mr. B. Ajay, III. B.Sc. Computer Science	
CA. R. Jegadeesh	


PRINCIPAL

Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625582



**INTERNAL QUALITY ASSURANCE CELL
CARDAMOM PLANTERS' ASSOCIATION COLLEGE**

Pankajam Nagar, Bodinayakanur- 625 513.
(Re-accredited by NAAC at 'B' Grade with CGPA of 2.85)



Meeting 2

Date : 08.03.2022

Time : 11.00 a.m.

Agenda:

1. AISHE
2. NIRF
3. FDP
4. Cash award
5. Mega placement drive
6. Feedback
7. Other matters

Minutes:

The meeting was presided over by Dr. S. Sivakumar, the acting College Principal, who welcomed all members and presented the agenda for the meeting. Dr. Sivakumar then handed over the proceedings to the coordinator of the Internal Quality Assurance Cell (IQAC) to conduct the meeting. Discussions on the agenda items took place, and the minutes were duly recorded.

1. The coordinator reported the preparation and submission of AISHE for the academic year 2020-2021.
2. The coordinator reported the preparation and submission of NIRF for the year 2022.
3. The coordinator proposed the conduct of Faculty Development Programs (FDP) and seminars for faculty, focusing on NAAC awareness. The resolution was to conduct FDP and seminar.
4. The Principal proposed the organization of a "Mega Placement Drive – 2022," and it was resolved to conduct the drive before the university examinations.
5. Dr. K. Krishnan, Research Coordinator, discussed the cash award for research guidance, Ph.D. acquisition, and research paper publication to encourage faculty research. Due to the Covid pandemic, it was temporarily stopped. The resolution was to grant cash awards for the academic years 2019-2020, 2020-2021, and 2021-2022 during the college day function.
6. The coordinator informed about the initiation of the collection of feedback from various stakeholders for the academic year 2021-2022, which began before the last working day.
7. M. Sundararaj suggested organizing a training program for administrative staff, and it was resolved to implement the training program.

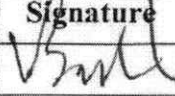
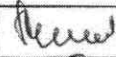
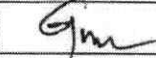
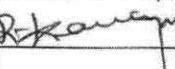
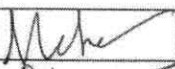

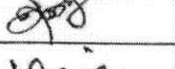
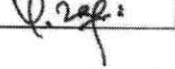
Coordinator, IQAC

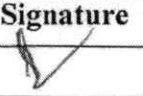
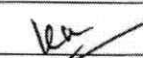
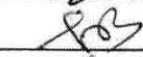
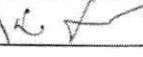
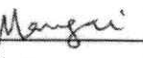
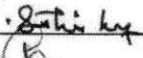
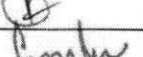
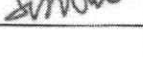

Principal

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Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625582

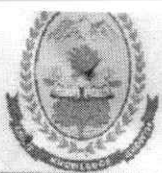
Members present:

Name	Signature
Sri. S.V. Subramanian	
Sri. P.V. Karupiah	
Sri. S. Ramanathan	
Sri. S. Gnanavel	
Sri. S. Murugan	
Dr. K. Madasamy	
Prof. R. Kumararajan	
Dr. K. Malaichamy	
Dr. A. Maheswaran	
Dr. C. Muniyandi	
Dr. A. Gnanasekaran	
Prof. G. Rajmohan	

Name	Signature
Dr. C. Gopi	
Dr. K. Krishnan	
Dr. S. Balamurugan	
Dr. K. Siva	
Dr. G.Mangai	
Dr. S. Senthilkumar	
Ms. N. Nalini	
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Action Taken Report 2021-2022

Meeting No.	Date	Decision	Action taken
1	27.08.2021	Proposed to organize online student induction programme to all new entrants.	Organized online student induction programme to all the first year students for four days from 15.09.2021 to 18.09.2021.
		Proposed to conduct Covid 19 vaccine camp and awareness	1. Two COVID-19 vaccine camps were conducted on September 1, 2021, and October 27, 2021, targeting both staff and students. 2. Additionally, an awareness program titled "COVID-19 Prevention - Breathing Exercises" was arranged for staff members on October 5, 2021, with the aim of fostering awareness and understanding about COVID-19 prevention measures through breathing exercises.
		Proposed to conduct more career guidance & competitive exam programmes	1. "A one-week Employability Skill Development Program" was conducted from September 20 to September 26, 2021, in collaboration with the Naandi Foundation at the Mahindra Pride Classroom. 2. On October 12, 2021, a webinar on "Preparation for Competitive Examinations" was organized, featuring Mr. T. Thiyagarajan, B.E., District Revenue Officer & General Manager, Tamilnadu Medical Services Corporation, Chennai, and Mr. A. Narayanamoorthi, M.A., District Employment Officer & Career Guidance Centre, Theni District. 3. "A Career Guidance & Motivation Programme" took place from March 23 to March 25, 2022. 4. Computer science students underwent an 8-days Sales Force Training Program from April 27, 2022, in collaboration with Kurinji Technology Solutions Private Limited, Bodinayakanur. 5. A seminar on "Career Guidance and Motivation for Fresher's & Final Year Students" occurred on April 29, 2022, in collaboration with Maatrubhoomi Motivation, Hyderabad.

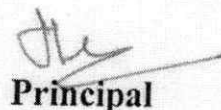
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Cardamom Planters' Association College
Pankajam Nagar, Bodinayakanur-625513

			6. A Training Program on "Interview Skills & Personality Development (ISPD)" was conducted from May 10 to May 13, 2022, in collaboration with Madras Institute of Vocational Education & Training (MIVET), Chennai.
		Proposed to construct open-air stage in sports ground	An open-air stadium with a value of Rs.7,00,000 has been built in our college playground
		Proposed to submit AQAR 2019-2020	AQAR 2019-2020 submitted on 01.12.2021
2	08.03.2022	Proposed to submit NIRF 2022	NIRF 2022 submitted on 10.02.2022.
		Proposed to submit AISHE 2020-2021	AISHE 2020-2021 submitted on 29.03.2022.
		Proposed to conduct FDP and seminar to teaching staff	1. IQAC conducted a FDP on "Enhancing Teacher's Collective Efficacy During Pandemic" on 17.03.2022. 2. IQAC organised a seminar on "Process and Preparation of Accreditation and Assessment of NAAC - Discussion" on 02.05.2022.
		Proposed to conduct training program to administrative staff	1. IQAC organised a five days training program on "Digital Proficiency: Mastering Microsoft Office Tools" 14.03.2022 - 18.03.2022. 2. IQAC conducted a training program on "Effective Office Administration" on 04.04.2022.
		Proposed conduct a mega placement drive	Hosted the "Mega Placement Drive - 2022" on 05.06.2022, featuring active participation from 27 distinguished private sector companies.
		Propose to grant cash awards to faculty for the last three academic years as a motivation for research	50 cash awards were distributed to faculty members during the college day function for their outstanding contributions in the categories of research guidance, Ph.D. acquisition, and research paper publication for the academic years 2019-2020, 2020-2021, and 2021-2022.
		Proposed to collect feedback through online from stakeholders	Stakeholder feedback was obtained using google forms for the academic year 2021-2022.



Co-ordinator, IQAC



Principal



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Plan of action 2021-2022

S.No.	Plan of Action	Outcome Achieved
1.	Proposed to organize online student induction programme to all new entrants.	Organized online student induction programme to all the first year students for four days from 15.09.2021 to 18.09.2021.
2.	Proposed to conduct Covid 19 vaccine camp and awareness	<ol style="list-style-type: none">1. Two COVID-19 vaccine camps were conducted on September 1, 2021, and October 27, 2021, targeting both staff and students.2. Additionally, an awareness program titled "COVID-19 Prevention – Breathing Exercises" was arranged for staff members on October 5, 2021, with the aim of fostering awareness and understanding about COVID-19 prevention measures through breathing exercises.
3.	Proposed to conduct more career guidance & competitive exam programmes	<ol style="list-style-type: none">1. "A one-week Employability Skill Development Program" was conducted from September 20 to September 26, 2021, in collaboration with the Naandi Foundation at the Mahindra Pride Classroom.2. On October 12, 2021, a webinar on "Preparation for Competitive Examinations" was organized, featuring Mr. T. Thiyagarajan, B.E., District Revenue Officer & General Manager, Tamilnadu Medical Services Corporation, Chennai, and Mr. A. Narayanamoorthi, M.A., District Employment Officer & Career Guidance Centre, Theni District.3. "A Career Guidance & Motivation Programme" took place from March 23 to March 25, 2022.4. Computer science students underwent an 8-days Sales Force Training Program from April 27, 2022, in collaboration with Kurinji Technology Solutions Private Limited, Bodinayakanur.5. A seminar on "Career Guidance and Motivation for Fresher's & Final Year Students" occurred on April 29, 2022, in collaboration with Maatrubhoomi Motivation, Hyderabad.6. A Training Program on "Interview Skills & Personality Development (ISPD)" was conducted from May 10 to May 13, 2022, in collaboration with Madras Institute of Vocational Education & Training (MIVET), Chennai.


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Website : www.cpacollege.org | Email : iqac@cpacollege.org

4.	Proposed to construct open-air stage in sports ground	An open-air stadium with a value of Rs.7,00,000 has been built in our college playground
5.	Proposed to conduct FDP and seminar to teaching staff	<ol style="list-style-type: none"> 1. IQAC conducted a FDP on "Enhancing Teacher's Collective Efficacy During Pandemic" on 17.03.2022. 2. IQAC organised a seminar on "Process and Preparation of Accreditation and Assessment of NAAC - Discussion" on 02.05.2022.
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8.	Propose to grant cash awards to faculty for the last three academic years as a motivation for research	50 cash awards were distributed to faculty members during the college day function for their outstanding contributions in the categories of research guidance, Ph.D. acquisition, and research paper publication for the academic years 2019-2020, 2020-2021, and 2021-2022.
9.	Proposed to collect feedback through online from stakeholders	Stakeholder feedback was obtained using google forms for the academic year 2021-2022.



Co-ordinator, IQAC



Principal



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