



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	C.P.A. COLLEGE
Name of the head of the Institution	Dr. S. Sivakumar
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04546291608
Mobile no.	9444455425
Registered Email	cpacollege2010@gmail.com
Alternate Email	cpacbodi.thn@tn.gov.in
Address	C.P.A. College Pankajam Nagar Bodinayakanur
City/Town	Bodinayakanur
State/UT	Tamil Nadu
Pincode	625513

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. R. Murugesan			
Phone no/Alternate Phone no.		04546280793			
Mobile no.		9994410987			
Registered Email		iqac@cpacollege.org			
Alternate Email		murugesan.r@cpacollege.org			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://cpacollege.org/aqar.php">http://cpacollege.org/aqar.php</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://cpacollege.org/AOAR-2019-2020/academic_calendar.pdf">https://cpacollege.org/AOAR-2019-2020/academic_calendar.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.25	2006	17-Oct-2006	16-Oct-2011
2	B	2.85	2015	15-Nov-2015	14-Nov-2020
<b>6. Date of Establishment of IQAC</b>			01-Jul-2007		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Student Induction Programme	24-Jun-2019 7	694
Faculty Development Programme on Preparation of UGC-NET Paper I	29-Oct-2019 3	35
Awareness program on Natural Medicine	23-Jan-2020 1	31
Faculty Induction Programme - 2020	24-Feb-2020 1	43
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Student induction programme for first year students

Participation in NIRF (National Institutional Ranking Framework), AISHE (All India Survey of Higher Education)

Internal academic audit of the departments

Feedback analysis yearly once

Conducted FDP (Faculty Development Programme) for faculty

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Proposed to conduct faculty induction programme to newly joined faculty	IQAC conducted a faculty induction programme - 2020 on 24.02.2020
Proposed to provide new computers & printers to all departments	21 computers, 20 printers purchased and provided to all departments
Proposed to submit AQAR 2018-2019	AQAR 2018-2019 submitted on 13.03.2020
Proposed to organize student induction programme to all new entrants.	Organized student induction programme to all the first year students for seven days from 24.06.2019 to 02.07.2019
Proposed to conduct FDP on preparation of UGC-NET Paper I	IQAC conducted a FDP on preparation of UGC-NET Paper I on 29.10.2019.
To provide separate room and new computer with internet facility to CGPC & IAS Academy	Separate room and new computer with internet facility provided to CGPC & IAS Academy
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

College Committee

27-Nov-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

21-Feb-2020

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>CPA College used two kind of Management Information Systems 1. Rovam IMS (Offline based) 2. Institution Information System (Online based). ROVAN IMS is the Education ERP Software that helps to manage our institution better. It helps to use the resources better and serve the students better. It is a multi user system. It helps build an efficient management system and achieve better control and better service in institution. ROVAN IMS is used for major functions of college such as admission, attendance, fees collection, accounting, student profile, hostel records, transport, library, etc. Institute Information System(IIS) is web based institution information system. Through IIS get extraordinary outcomes with integrated solutions for all academic information.</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to madurai kamaraj university, Madurai since 1974. The courses are under CBCS with semester pattern. At the beginning of every academic year the principal conducts meeting with all the faculty members to develop strategies for effective implementation of curriculum as well as co-curricular and extension activities. The mechanism of curriculum was prepared by the madurai kamaraj university is well adhered and respective syllabus has framed was followed for students after serious preparation. As an affiliated institution we are always in tune with the latest trends in curriculum delivery and guidelines from the governments / university. The college faculty can discuss their problems/issues, if any; can talk over in the meetings of the board of studies, academic council the senate and the syndicate of the madurai kamaraj university. The university also regularly organizes refresher courses, orientation programmer and workshops to develop the knowledge and to improve the teaching aptitude of the teachers. The college also encourages the teachers to take part in the orientation / refresher courses / workshops / seminars organized by the affiliating university / other universities to be in trends in education and to modernize their teaching practices. The institution has implemented outcome based education in a successful way and the result is the classrooms are student centred classrooms. ? Resource persons from other colleges/universities are invited for guest lecture for effective transmission of curriculum. ? Students / staff are encouraged to attend various seminars / workshops / paper presentation / cultural programme to improve their respective courses. ? Journals are available for staff / students to equip on their respective courses. ? IQAC governs overall establishment for institution to cope up with modernization of education. ? Latest teaching methodologies have built in each department to provide best teaching values other than classroom teaching. ? The management provides special attention on infrastructural facilities with ICT-enabled tools to improve the teaching-learning practices in

the institution. ? College has been equipped with ( INFLIBNET, N-LIST ) for the welfare of the students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	30/12/2021	00	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Tamil (Self Finance)	13/05/2019
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil (Self Finance)	13/05/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	30/12/2021	Nil
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History	47
BA	History	47
BA	History	45
BSc	Computer science	35
BCom	Commerce	38
BCom	Commerce CA (SF)	65
BSc	Information technology (SF)	13
BCA	Computer application (SF)	11
MSc	Computer science (SF)	6
BBA	Business administration (SF)	37

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The institution collects feedback from stakeholders such as students, teachers, parents, employers, alumni to provide excellence in curriculum, infrastructure and support facilities. The students express their verdict through feedback component. During IQAC meetings the special formats prepared by IQAC are provided to stakeholders to present their views. This special formats feedback has been verified by IQAC and are informed to the universities authorities during interface meeting ( BoS, Academic council, senate syndicate meeting ) by the faculty at the time of reconstruct the curriculum. At the end of every academic year the feedback has collected from parents at the Parents-Teacher meeting. Such feedbacks are overviewed and verified by HoD's and discussed in IQAC meeting. The result of the meeting is communicated in the board of studies meetings conducted by the university.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	36	24	16
MSc	Mathematics	36	51	31
BCom	Commerce Computer Application	32	243	34
BCom	Commerce	32	210	35
BSc	Computer Science	40	190	42
BSc	B.Sc. Chemistry	40	278	49
BSc	Mathematics	60	95	65
BA	Economics	60	159	59
BA	English	60	189	61
BA	History	64	159	63

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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	1989	158	55	6	52

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
113	55	163	2	3	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This Institution cares the students to acknowledge their subjects to attain complete knowledge in the same. Functional characterizes of students mentoring system : ? The institution supports the students through the mentoring system. ? Each and every student has their own nominated mentor to monitor the student progress. ? Every class has a meritorious student representative. ? Through mentoring system students can mingling themselves with separate cells such as placements cell, career guidance and counselling cell, centre for entry in service, equal opportunity centre, quiz club, CWED, yoga club, fine arts club and others. Provisions for student academic mentoring: ? The progress of the students are effectively monitored by nominated mentor. ? The mentor corrects every academic problem of students. ? The mentor guides the students to aptly select their non-major elective and enrichment courses. ? Parent-teacher meeting organizes by every department at least once in a year, to rapport with the parents to acknowledge their sons/daughters academic progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2147	113	1:19

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
117	113	7	14	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	IQAC / CIQA coordinator	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year



Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	TMC8	April 2020	25/09/2020	09/10/2020
MSc	EMT8	April 2020	25/09/2020	09/10/2020
BCom	CCA8	April 2020	23/09/2020	09/10/2020
BCom	CCR8	April 2020	26/09/2020	09/10/2020
BSc	SCS8	April 2020	23/09/2020	09/10/2020
BSc	SCH8	April 2020	26/09/2020	09/10/2020
BSc	SMT8	April 2020	25/09/2020	09/10/2020
BA	AEC8	April 2020	26/09/2020	09/10/2020
BA	AEN8	April 2020	25/09/2020	09/10/2020
BA	AHS8	April 2020	26/09/2020	09/10/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows university strategies for CIE. Hence the institution is following the continuous internal evaluation system to achieve the learning outcomes for each course throughout the academic year. For every course in a semester CIE based on assignment, quiz and two internal examinations. After the internal exams marks were consolidated out of 25 mark. To ensure transparency, all students are asked to sign the internal marks sheet before it is finalized and submitted to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar issued by the affiliating university is the blue print for the development of the institution level action plan. Keeping in mind the university level academic calendar, the institution level action plan and the number of working days available, the syllabus is divided into modules which are to be finished within a given deadline. ? The institution academic calendar is prepared for every semester with the active involvement of the institution council members. ? During the commencement of each academic year, the academic committee prepares the academic calendar. ? The dates for various events presented in the calendar are rarely changed. The institution academic calendar is published in the institution website for easy access to the students. ? The institution prepares a comprehensive academic calendar for the entire academic year well in advance Adhered for preparing of examination: ? Remedial classes are organized to help the slow learners to help them pass in their academic examinations. ? Slow learners are identified on the basis of their performance in the internal examinations. ? Scribe assistance is provided to the visually challenged students for both internal and external examinations. ? The internal examinations are scheduled taking into account the time required for the completion of the syllabus fixed for the examinations. ? Periodical examinations are conducted for the students and they are evaluated by the respective staff members. ? Assessment of the students by way of university semester examination results and institution internal examinations. ? Thereafter, in the general staff meeting, the institution plans its semester academic schedule which clearly mentions the topics to be taught and number of working days allocated to respective modules and the extent of syllabus to be tested in various internal examinations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cpacollege.org/AOAR-2019-2020/2.6.1.programme-outcomes.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TMC8	MCom	Commerce	9	9	100
EMT8	MSc	Mathematics	31	31	100
CCA8	BCom	Commerce Computer Application	38	21	55
CCR8	BCom	Commerce	38	37	97
SCS8	BSc	Computer Science	35	35	100
SCH8	BSc	Chemistry	51	26	51
SMT8	BSc	Mathematics	60	60	100
AEC8	BA	Economics	28	25	89
AEN8	BA	English	57	57	100
AHS8	BA	History	38	38	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.cpacollege.org/AOAR-2019-2020/2.7.1Student-Satisfaction-Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/12/2021

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/12/2021	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/12/2021
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	2	Nil
International	English	3	Nil
International	Mathematics	1	Nil
International	Computer Science	8	Nil
International	Physics	1	Nil
International	Commerce	8	Nil
International	History	1	Nil
International	Economics	1	Nil
International	Commerce SF	5	Nil
International	History SF	1	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
History	1
Economics	1
Tamil SF	3
Computer Science and Information Technology	1
History SF	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	29	6	70
Presented papers	7	3	Nil	Nil
Resource persons	Nil	1	Nil	6
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Drug Abuse day rally	14(TN) BN NCC, Dindigul C.P.A College	1	50
Swachhta Bharat Internship Programme	14(TN) BN NCC, Dindigul C.P.A College	1	50
International yoga day	14(TN) BN NCC, Dindigul, C.P.A College	1	50
Global Climate Strike Sep-2019: Climate Change Awareness rally	Unnat Bharat Abhiyan (UBA), CPA COLLEGE	94	1850
VILLAGE VISIT - Provided Tree saplings, vegetable	Unnat Bharat Abhiyan (UBA), CPA COLLEGE	4	50

seeds to villagers and schoolchildren at free of cost			
Grama Sabha 2020	Unnat Bharat Abhiyan (UBA), CPA COLLEGE	8	30
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Drug Abuse Day Rally	14(TN) BN NCC, Dindigul C.P.A College	Rallies and Gave Awareness	1	50
Swachhta Bharat Internship Programme	14(TN) BN NCC, Dindigul C.P.A College	Rallies and Gave Awareness	1	50
Grama Sabha 2020	UBA	Grama sabha 2020	8	30
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	30/12/2021	30/12/2021	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
CSC COMPUTER EDUCATION ( P) LTD,123/3, KAMARAJ BAZAR, BODINAYAKANUR.	28/01/2020	PROJECT TRAINING FOR STUDENTS	35
M/S Anand Computer Education, Bodinayakanu	03/08/2019	TALLY ERP 9 TRAINING FOR STUDENTS	99
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
65	0.45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN LMS	Partially	1.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1366	170712	Nill	Nill	1366	170712
Reference Books	22203	3133212	40	38680	22243	3171892
e-Books	250	Nill	Nill	Nill	250	Nill
Journals	Nill	Nill	12	33600	12	33600
e-	6237	Nill	56	Nill	6293	Nill

Journals						
Digital Database	1	5900	Nil	Nil	1	5900
CD & Video	200	Nil	Nil	Nil	200	Nil
Others( specify)	3858	Nil	Nil	Nil	3858	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.K.Malaichamy	Ani Ilakkanam	Lecture Video	05/07/2019
Dr.J.Thevar Bommi Naicker	Koovungal Sevalgale- Vali	Lecture Video	05/07/2019
Dr. S. Senthil Kumar	Micro Economics-I - Factors of Production	Lecture Video	05/07/2019
Dr. D. Hema	History of Economic Thought- Introduction	Powerpoint	05/07/2019
Mrs. M. Hemalatha	Economics of Statistics-I Collection of Data	Powerpoint	05/07/2019
Ms.Anbuchelvi	Macro Economics- Concept of Nation Income	Powerpoint	05/07/2019
Dr. R. Vairam	Business Correspondence- Sales Letter	Powerpoint	05/07/2019
Ms. E. Muthuprema	Co-ordination Chemistry	Powerpoint	05/07/2019
Dr. R. Karthiga	Industrial Chemistry	Powerpoint	05/07/2019
Dr. S. Sathananthavel	Nannool-Ezhuthu Manakkarin Vagaikal	Lecture Video	05/07/2019

[View File](#)

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	178	148	0	12	0	18	0	10	0
Added	46	0	23	0	0	0	23	0	0

Total	224	148	23	12	0	18	23	10	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Lecture Recording	<a href="https://cpacollege.org/AOAR-2019-2020/4.3.3.Facilities-for-econtent.pdf">https://cpacollege.org/AOAR-2019-2020/4.3.3.Facilities-for-econtent.pdf</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
32	30.22	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows systematic procedure in maintaining and utilizing the laboratory, library, sports, computers and classrooms. Every laboratory maintains stock register to enter items. internal stock verification is done by a committee constituted by the principal. Consultancy works are carried out in the laboratories. library books are assigned with call numbers (Dewey Decimal Classification) are arranged in respective subject area. Books can be searched through online public access catalog (OPAC) facility. Library stocks are classified according to subjects such as History, Economics, Commerce, Mathematics, Computer Science, Physics, Chemistry and Competitive examination. E-books and E-journals have been searched by the students through INFLIBNET - NLIST consortium. The outdoor sports facilities are used to hold the MKU inter collegiate tournaments, District level tournaments and the college annual sports day in every year. The indoor stadium and fitness centre enable the students and staff to keep fit. Inter and intranet are maintained by structured and OFC cabling. The branded computers are procured for labs with adequate power backup facilities (UPS) and every student is motivated to pursue course in NPTEL, SWAYAM and other online education platforms. All classrooms have adequate furniture, LED lights, fans and multiple electrical points. After the working hours the classrooms are utilized to conduct department association meetings, competitions and certificate courses for students.

<https://www.cpacollege.org/AQAR-2019-2020/4.4.2procedures-and-policies.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student aid fund	18	6500
Financial Support from Other Sources			



a) National	BC Scholarship	731	1999466
b) International	SC Scholarship	220	1673984
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Student Induction Programme	24/06/2019	694	IQAC, CPA College
Remedial coaching	26/07/2019	426	CPA College
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Guidance and Placement Cell	92	92	Nil	26
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	TVS Training and services, Vivekananda Institute of Management Studies	86	26
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2020	1	B.A English	English	Thiravium College, Periyakulam	M.A (English)
2020	2	B.A English	English	Madurai Kamaraj University, Madurai	M.A (English)
2020	2	B.A English	English	Sowrastra College, Theni.	M.A (English)
2020	1	B.A English	English	CPA College, Bod inayakanur	M.A (English)
2020	1	B.A English	English	Central Law College, Salem.	B.L
2020	8	B.A English	English	VPR College, Theni	B.ED
2020	6	B.A English	English	Spice Valley College	B.ED
2020	1	B.A English	English	Yadava College. Madurai	B.ED
2020	1	B.Sc. Chemistry	Chemistry	Sri Meenakchi Government College, Madurai	M.Sc Chemistry
2020	1	B.Sc. Chemistry	Chemistry	Karpagam Academy of Higher Education.	M.Sc Chemistry
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	NIL	Nil
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	MKU 'C' Zone - 1st price (Chess)	National	1	Nil	17724	N. Haris hkumar
2019	Poet Breeze Award (????? ??????? ???????)	National	Nil	1	18439	R.Govind apandi
2019	Art Flame Award 2019 (????? ????? ???????)	National	Nil	1	18439	R.Govind apandi
2019	Kalai Chemmal Award (????? ??????? ???????)	National	Nil	1	18439	R.Govind apandi
2019	Young Achiever Award (???? ????????????? ???????)	National	Nil	1	18439	R.Govind apandi
2019	First Price in Elocution - World Tourism Day 2019	National	Nil	1	18439	R.Govind apandi
2019	Thannika ittra Tamizhan Award (??? ??????? ??????? ???????)	National	Nil	1	18439	R.Govind apandi
2019	Third Price in Musical song - Bharathi Tamil Ilakkia Peravai	National	Nil	1	18439	R.Govind apandi
2019	150 Years of C	National	Nil	1	19736	A. Srisaran

	celebrating The Mahatma (Essay Writing Co mpetition - II Prize)					
2020	Bharat Kavi Achiever Award (???? ??? ?????????? ???????)	National	Nil	1	18439	R.Govind apandi

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College student council is functioning in an excellent way under the leadership of college Principal, Senior Professors Coordinate the student council meeting to receive students grievances and way to solve the grievances with the student representatives. Student representatives are chosen among the students of a class with meritorious and punctual students. In active student council is vibrant in the college. Every department has a committee which consists of the faculty members and students. Each committee has organisers to organize the occasions of department and college. These committees from every department involve themselves with teacher's day celebration, independence day celebration, christmas and new year celebration, women's day celebration our college has motivated the students to attend and allows them to participate intercollegiate from various colleges. Every year our college has been conducting cardo-comp, are split into four houses namely, cardamom, coffee, silk cotton and Tea houses. Each house is manned by professors. The house members reach out to the students and motivate them to take part in the competitions. There are a co-ordinator and joint co-ordinators with the principal being the chief co-ordinator and the secretary and correspondent being the patron to oversee the conduct of the events. The college management for its part contributes liberally and unstintingly for the award of prizes, certificates and rolling cups and trophies a lustrous instance of exemplary collaboration.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management, principal, members of IQAC, staff, student representatives, alumni association and many committees are knitted perfectly together to design and execute the plans in the hierarchy of governance. HODs are responsible for allocating subjects to the teachers concerned and framing time table as per the workload. They are also entrusted with the responsibility of conducting department level staff meeting, organizing guest lectures, conferences, workshops and seminars. Both students and staff are welcome to offer their suggestions which will take the institution to glory. Many of their suggestions are being implemented and the outcomes are being edited periodically. The management converse staff meeting and open democratic articulations are voiced in the interests of the development of the institution. Normally HODs arrange for parent teacher meetings and the performances of their wards and their attendance are reviewed. Staff meeting both at the college level and at the department level are often convened to encourage and motivate the teachers for publishing articles in reputed research journals. The management gladdens and instigates the interest of the staff to attend seminars workshops etc. and to make their publications in the reputed research journals. They are magnanimous in offering incentives for the same. In the institutions, many units like NSS, NCC, YRC, entrepreneurship, women's forum, consumer club and the like are available. Staff members are appointed as coordinators, advisors etc to channelize the bubbling energy of the youth in making them participate in the programmes. The management also often takes part in the activity by presiding over the functions or flossing off the programmes. They also extend financial support. The college has a healthy rapport with many local bodies of administration like district administrations, police department, government and private hospitals, forest department and religious organizations. Apart from the government bodies the college has tie ups with the clubs like lions, rotary, cosmopolitan and other NGO's.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows choice based credit system available for them to learn. At the beginning of every academic year the principal conducts meeting with all HODs to develop strategies for effective implementation of curriculum designed by the parent University. The college organizes training programmes on various aspects for faculty development.
Teaching and Learning	The institution provides modern ICT facilities for conducting curriculum. Apart from classroom interaction, we are organizing workshops, seminars, industrial visit, study tour and field

	work. Teaching and learning is based education.
Examination and Evaluation	The institution has been conducted both internal and external examinations as per the guidance of the university. The academic performance is monitored through students' performance in the classrooms. Class tests, group discussions, home assignments.
Research and Development	The institution motivates Faculty members to present papers in international, national, state level and institution level seminar / conference / workshop.
Library, ICT and Physical Infrastructure / Instrumentation	The library provides an easy access to research scholars and students. The college is wi-fi enabled and every department is equipped with internet connection. Large number of our students and staff members make use of NPTEL access. Some classrooms are provided with smart boards.
Human Resource Management	The management motivates the organizers of the conferences to organize more research based programmes with financial incentives. Non-teaching staff are motivated to pursue their higher education in distance mode.
Industry Interaction / Collaboration	The guidelines formulated by government rules and UGC regulations are followed for the appointment of teaching and nonteaching staff. The college has been regularly conducting lectures by experts from in the industry. The career guidance cell regularly arranges counselling sessions prior to the campus recruitment drives. Faculties stay in touch with the on field industry supervisors.
Admission of Students	The principal along with the admission committee carry out the admission process. The college follows the putting up of merit and includes the policy of reservations and merit while admitting students. The students are guided to opt for right choice of subject combination at the time of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college development council has been preparing dairy of events with budget for planning and development at the beginning of every academic year to

	implement the planned events.
Administration	The academic administration of the college is monitored by principal. Administration consciously tries to percolate its vision and Mission to a wider cross section of society. The administration is managed by ROVAN software.
Finance and Accounts	The college conducts regular audit of annual books of accounts. Scholarship of students and salaries of employees are credited to their bank accounts directly. The Finance and Accounts are managed by ROVAN software.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme on Preparation of UGC-NET Paper I	NIL	29/10/2019	31/10/2019	35	Nil
2020	NIL	ERP - Training	22/01/2020	24/01/2020	Nil	12
2020	Faculty Induction Programme - 2020	NIL	24/02/2020	24/02/2020	43	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
MOODLE	1	13/05/2020	15/05/2020	3
Outcome Based Education: A Step Towards Excellence	1	11/05/2020	15/05/2020	5
Effective Usage of ICT Tools for Smart Teaching	1	09/05/2020	14/05/2020	6
Digital Tools for Smart Classrooms in Higher Education	1	06/05/2020	07/05/2020	2
LaTex	1	27/04/2020	01/05/2020	5
Effective Usage of ICT Tools for E-Content Preparation	1	27/04/2020	02/05/2020	6
R Programming	1	27/04/2020	01/05/2020	5
Virtual Teaching	1	29/10/2019	31/10/2019	3
Preparation for UGC - NET Paper - I	2	29/10/2019	31/10/2019	3
UGC Sponsored Orientation Programme - Madurai Kamaraj University	1	10/07/2019	30/07/2019	21
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	65	Nil	Nil

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Festival Advance - Each Rs. 5000/-, Rs. 10000/-	Festival Advance - Each Rs. 5000/-, Rs. 10000/-	Student fees concession

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conduct internal and external financial audits every year regularly. The job of external audit can also incorporate training to college internal audit team. Comparing modes of analysis between the internal and external auditor can improve the former's performance moving forward and



ultimately strengthen the audit capabilities of the organization. External auditors provide important and valuable insight into the information that exists within an organization.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	25000	Building Donation
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	JDCE, Madurai	Yes	Rajasekaran Co, Theni

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - teacher association is the proper bridge for both Institution and parents to share their opinions. The purpose of the parent-teacher association is to inform parents about students' attendance and their academics status. Members of the parent-teacher association are attending most of the academic events of our institution to know some extent about the functioning of college.

6.5.3 – Development programmes for support staff (at least three)

The institution has been conducting orientation programme for the non teaching staff to make them familiarize with the functioning of the institution. Seminars and workshops are conducted for nonteaching faculty to enhance their skills and enrich their knowledge. Industry personals conduct live demos of their products supplied to laboratories to nonteaching faculty. Yoga and other de-stressing activities are conducted for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Outcome based education initiated.
- Participated in NIRF and Swatch Bharat Ranking.
- Conduct Student Induction Programme based on UGC Guidelines.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Student	24/06/2019	24/06/2019	02/07/2019	694

	Induction Programme				
2019	Faculty Development Programme on Preparation of UGC-NET Paper I	29/10/2019	29/10/2019	31/10/2021	35
2020	Awareness program on Natural Medicine	23/01/2020	23/01/2020	23/01/2020	31
2020	Faculty Induction Programme - 2020	24/02/2020	24/02/2020	24/02/2020	43
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	30/12/2021	30/12/2021	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution promotes the clean and hygienic environment and use of renewable energy. Energy Preservation: ? Fluorescent tube lights are being replaced with CFL and LED light. ? Every classroom are adequately ventilated and well lighted. ? Students are aware about the energy consumption inside the institution. ? The institution has established three computer labs and two research labs. ? In the hostel energy consumption is closely monitored by superintendents / hostel in-charge. ? Our institution campus equipped with alternative energy resources such as solar lamps for less electricity consumption. Pollution Free Environment: ? The students are specifically motivated to use bicycle. ? NSS volunteers and NCC cadets have planted trees within the campus. ? Plantation of trees has been increased to absorb carbon dioxide in the atmosphere. ? Paper plates and paper cups have banned in canteen for welfare of students/pare environment. ? Polythene usages are banned inside the campus. ? NSS volunteers and NCC cadets take keen interest in tree plantation. ? Our institution NSS units undertake tree plantation in the adopted village like kurangani. Waste Management: ? The institution avoids the use of severe corrosive chemicals in the practical classes and sees that minimum quantity chemicals are purchased to save expiry and disposal. ? Solid wastage in the chemistry lab is collected separately and disposed of carefully causing any harm to the inmates of the lab. ? Special drainage is constructed to dispose of the chemical waste from the lab. ? The e-waste accrued from the computer labs are disposed of periodically by tender.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	9
Scribes for examination	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	30/12/2021	00	NIL	00	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/12/2021	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	30/12/2021	30/12/2021	Nil
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? The institution is situated in the foot hills of western ghats and hence surrounded by dense vegetation. ? The institution while expanding the infrastructure it maintain its ecological balance by following the policy of preservation of trees. ? The institution gives priority to environmental consequences at the time of making strategic plan for the development viz energy and water conservation. ? Green audit is carried out regularly. ? The buildings of the campus are constructed with rain water harvesting facility. ? Environmental study is a part of our curriculum to inculcate the values of environment. ? Botanical names are labelled at all trees and plants inside campus. ? NSS volunteers take adequate efforts to sustain the eco-friendly environment in the institution. ? Composite bins are used for food wastage.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice - I (2019-2020) 1. Title of the practice Student Induction Programme (SIP) 2. Objectives The Student Induction Programs (SIP) main goal is to help new students adjust to their new environment by instilling the institutions ethos and culture in them, assisting them in establishing strong bonds with other students and faculty members, and exposing them to a sense of greater purpose and self-exploration. The main objectives Student Induction Program, • To develop the interest of students in Engineering • To help new students adjust and feel comfortable in the new environment • To ensure all round development of students • To go out of the classroom and help them build bonds with other students and faculty members • To nurture the human values among the students • To identify the levels learning style of students 3. The

Context Students induction could include a range of aspects (SAGE):

- Socializing: meeting new students, senior students, the students union, and Eminent Speakers
- Associating: trips to a university/college, visits to a department/branch/program of study, and notable locations on campus, in the surrounding area, and in the city
- Governing: rules and regulations, student assistance, and so on
- Learning: Subject lectures, study techniques, small-group activities, physical activity, creative and performing arts, literary activities, universal human values, and so on.

Universal human values-based mentorship, such as reality, fairness, compassion, nonviolence, and peace, can operate as an induction anchor or pivot, assisting in the development of self-awareness, sensitivity, sentiments of equality, compassion, and oneness. Society and nature must be brought to the attention of students. Allow them to concentrate on their communities and the environment. Allows them to focus on their friendships, which are extended as a family to college, and connects students with one another and with educators so that they may share any issues they face.

4. The Practice Under the guidelines of the UGC Quality Mandate, a Student Induction Programme (2019-2020) was held for newly admitted students of all undergraduate programmes from June 24 to July 02, 2019, with a particular focus on mentoring on Universal Human Values. The first session on all days had talks by eminent resource persons on topics ranging from Literature, Human Values, Anthropology, Psychology and stress management. The second session on all days was focused on mentoring the students on universal human values. Students were divided into groups of 20-25 peers along with a mentor. The mentors were trained on teaching universal human values and on the conduct of mentoring sessions in a separate training of teachers. The third session on all days was focused on literature and extra-curricular activities. The fourth session was dedicated of creative arts and culture. The last session on all days were dedicated to yoga, meditation, physical activity, games and sports

5. Evidence of success: The Student Induction Programme is designed to help new students feel at ease, draw their attention to their academic interests and activities, reduce competition and encourage them to strive for excellence, promote bonding among students, build relationships between teachers and students, open new horizons in life, and foster character development.

6. Challenges encountered Making students feel comfortable approaching their faculty mentor or student guide with any problem, whether academic, financial, psychological, or other.

Best Practice - II (2019-2020)

1. Title of the practice Turn Green
2. Objectives of the practice To make the students and the society realise the importance of eco-friendly lifestyle. In the recent days 'Turn Green' has become a way of life. The individuals should be highly conscious of creating and living in a greenish environment. To make the students and stakeholders aware of the positive effects of an eco-friendly environment.
3. The Context It has now become everyones responsibility to keep the environment green. Every individual should be inspired to take care of his or her surroundings in order to raise awareness about the need to maintain our environment. In this regard, our colleges students and staff conduct a variety of initiatives to raise awareness about the importance of an environmentally friendly environment.
4. The Practice
  - o Planting Saplings in the campus
  - o Rain water harvesting
  - o Waste management
  - o Plastic free campus
  - o Paperless Internal Communication system
  - o Conduct awareness rally
  - o Awareness Programme
5. Evidence of success Our college is making every effort to make the college a Green Campus. Planting saplings is something we do on a regular basis. The plants and trees are cared for by a gardener. All trees and plants on campus have botanical names labelled on them. On our campus, we have a medicinal plant garden. Environmental education is included in our curriculum to promote environmental principles. Food waste is collected in composite containers, and the use of plastic is prohibited on college grounds. Every building on campus is equipped with a rainwater harvesting system.
6. Problems encountered and resources required The most difficult task is watering the trees and saplings

during the summer or drought season. A drip irrigation system would be an effective way to deal with water scarcity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.cpacollege.org/AOAR-2019-2020/7.2.1-best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution has been enhancing the abilities of rural students to empower their strength in higher education along with the Unnat Bharath Abiyan. In this direct the Institution has adapted interior villages around the Institution Munthal, Kottakudi, Kurangani, Solaiyur, and Karatupatty to promote them through conducting awareness programs. Such programs will motivate them to overcome from their boundaries of thoughts.

Provide the weblink of the institution

<https://www.cpacollege.org/AOAR-2019-2020/7.3.1-Provide-the-details-of-the-performance-of-the-institution.pdf>

### 8. Future Plans of Actions for Next Academic Year

1. Proposed to organize seven days Student Induction Programme in June 2020.
2. Proposed to organize seven days Faculty Development Programme to staff.
3. To encourage faculty to take up Major and Minor Projects from UGC.
4. To encourage heads of the department and coordinators of various curricular cells to extend their services for the community development
5. Construct new additional toilets for students.
6. Purchase new green writing boards and desks for class
7. To renovate the self finance building lab and food processing lab.
8. To renovate e-content development centre.
9. To conduct university-level intercollegiate sports in the Institution. To promote on line students satisfaction survey and feedback from stakeholders mechanism.
10. To conduct a cardo camp festival in the second semester.
11. To organize national level conferences and seminars.
12. To encourage the HOD and staff members to conduct more number of outreach Programmes.
13. To encourage students to excel in various cultural and sports events.
14. To organize for college-level NSS special Camp.
15. To celebrate all state and National festivals in the college campus.